

# What is an **AGM?**

The **Annual General Meeting** at St Joseph's is held once a year where staff and parents come together to thank everyone for their hard work and welcome new members taking over...

## **So what happens at the AGM?**

Our AGM is quite an informal affair with light refreshments, when new members take over from those retiring, or old members are voted back in.

## **Why do we hold an AGM?**

An AGM is held once a year so the PTA committee can give its reports detailing the income and expenditure for the year. New members can come forward to be voted in to take on existing roles.

## **What roles can new members stand for?**

The roles to be filled on the PTA committee are:

**Chair** (this can be shared between two members) - provides leadership for the committee;

**Vice-Chair** - supports the Chair and deputises where necessary;

**Treasurer** - manages the funds the PTA raises;

**Secretary** - ensures effective communication between committee members and the PTA;

**Committee members** - attend PTA meetings and get involved with planning and running events;

**Class representatives** - one or two parents from each class who are happy to rally support and pass information from the PTA to other parents in their child's class.

## **How can I put myself forward?**

Any parent at the school can put themselves

forward, or be nominated for one of the committee roles, either in advance of the AGM or at the event itself. At the AGM a vote will be taken for all nominations and results will be counted there and then to fill the role.

## **Can I share a role with someone else?**

Of course! We welcome job-sharing roles as we realise that every parent is busy. Many hands make light work so if more people come forward we can share the work making it a fun and rewarding experience for everyone.

## **Should I still come even if I don't want to take on a role?**

Yes! We welcome any parent to come along to our AGM as well as the PTA meetings. Being part of the PTA is an important part of your child's school life and it is a great chance to meet other parents and feel involved with the school. Even if you can only give a few hours of your time to help at events or to come along to give ideas we would love to see you!

## **What is the date and time of the next AGM?**

Our next AGM is held on **Tuesday 10th October** at 7.30pm. We will send out a reminder to everyone so you don't forget! We will be serving light refreshments and look forward to welcoming you to this event.

For more information about the PTA and school news, please visit [www.stjosephs.dorset.sch.uk](http://www.stjosephs.dorset.sch.uk)