

**The Governing Body
St. Joseph's Catholic Primary School
Dorset Road Christchurch Dorset BH23 3DA
Telephone 01202 485976 Fax 01202 483092**

September 2013

Dear Parent/Guardian,

School Building Fund Scheme

Accompanying this letter is a leaflet explaining the School Building Fund Scheme operated by the Portsmouth Diocese. I invite you to take a moment to read the leaflet as it lists some of the projects from which the school has benefitted in recent years.

As St Joseph's is a Voluntary Aided School, we are obliged to pay for 10% of building and repair costs. Parents of pupils attending all our Diocese of Portsmouth schools are therefore asked to contribute £10 per pupil per term (£30 per year) in addition to what each Parish Church pays regardless of whether there is a school in the parish or not. We realise however, that this may prove a burden on some families, especially if they have a number of children in schools. In such cases, we ask that a contribution according to your means be made.

On behalf of the Governing Body, I would like to thank the families who continue to participate in the School Building Fund scheme. For those of you who pay annually or termly by cheque a request for payment for the coming year will be sent home with your child shortly.

As at the end of the summer 2013 term, 44% of our families had signed up to the scheme. Consequently, we are not in a position fully to pay the Diocesan termly invoice and the balance has to be funded from the school budget. In effect, this means that we have less money to spend on the children in the school itself. If you have not yet signed up to the scheme, please could I ask that you consider doing so? The leaflet contains all of the necessary forms. Please complete and return Forms A and B to the school. The tax we are able to reclaim from the Inland Revenue helps in a small way to make up for some of the shortfall from those families not in a position to contribute. Form C can be used to set up a standing order. Please complete and pass to your own bank for processing.

Yours sincerely,

Brigid Hincks (Chair of Governors).