

St Joseph's Catholic Primary School



*'We are all God's children
and will try to live, love,
work and serve as Jesus taught us.'*

ICT – Pupil acceptable Use Policy (KS2)

These rules will help to keep everyone safe when using the internet through any device.

- I will only use school computers for schoolwork and homework.
 - I will only delete my own work.
 - I will not look at other people's files without their permission.
 - I will not tell anyone my login and password.
 - I will not bring files or pen drives into school without permission.
 - I will ask a member of staff if I want to use the Internet.
 - I will only visit sites that are allowed.
 - The messages I send or the information I upload will always be polite and sensible.
 - I will not open an attachment or download a file unless I have permission.
 - I will not send photographs or videos.
 - I will not give my address, tel. number or any personal information to anyone.
 - I will never arrange to meet someone I have only ever previously met on the internet.
 - If I see anything I am unhappy with or I receive a message I do not like I will not respond to it, but I will turn off my screen then tell a teacher or a responsible adult.
- ☺ I have read the school rules for using ICT in a safe and sensible way and my teacher has explained them to me.
- ☺ I understand these rules are there to keep me and my family and friends safe and I agree to follow the rules.
- ☺ This means that I will use the computers, Internet, e-mail, digital cameras, video recorders and other ICT in a safe and sensible way.
- ☺ I understand that the school can check my computer files and the Internet Sites I visit and that if they are worried about my safety, they will contact my parents.

Full Name: **Signed:**.....

Date:.....

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ICT – Pupil acceptable Use Policy (KS1)

These rules will help to keep everyone safe when using the internet through any device.

- I will only delete my own work.
 - I will ask a member of staff if I want to use the Internet.
 - I will only visit sites that are allowed.
 - I will not give my address, tel. number or any personal information to anyone.
 - If I see anything I am unhappy with or I receive a message I do not like I will not respond to it, but I will turn off my screen then tell a teacher or a responsible adult.
- ☺ I have read the school rules for using ICT in a safe and sensible way and my teacher has explained them to me.
- ☺ I understand these rules are there to keep me and my family and friends safe and I agree to follow the rules.
- ☺ This means that I will use the computers, Internet, e-mail, digital cameras, video recorders and other ICT in a safe and sensible way.

Full Name:

Signed:.....

Date:.....